



## SOUTHEND EDUCATION TRUST

### Draft Notes of the Challenge for All Management Group Meeting Tuesday 22<sup>nd</sup> June 2010 12.00pm – 2.00pm Thorpedene Infant School

**Present:**

Nick Booth	Thorpedene Infants School (Acting Chair)
Caroline Gaitely	Southend High School for Boys
Lisa Clark	Hamstel Infant School and Nursery
Sarah Beales	Local Authority
Gill Clifton	Southend Education Trust
Sherrie Miles	Southend Education Trust

**Apologies**

Frances Neil	St Mary's Church of England Primary School
Patrick Walls	St Bernards High School
Graham Osborne	EAL Co-ordinator, Southend Education Trust

**Absent**

Judith Puddick	Local Authority
Glen Wickham	Futures Community College
Kelly Sheern	Thorpedene Junior School

Agenda Item		Action
1.	<p><b>Welcome and Apologies</b>            Apologies were received from Frances Neil, Patrick Walls and Graham Osborne. Judith Puddick, Glen Wickham and Kelly Sheern were noted as absent.</p>	
2.	<p><b>Approve minutes from previous meeting and matters arising</b>            Minutes agreed as an accurate record and the following was confirmed:</p> <ul style="list-style-type: none"> <li>• St Bernards NACE Assessment to be held 30<sup>th</sup> June 2010</li> <li>• Barons Court NACE Re-Assessment to be held 6<sup>th</sup> October 2010</li> </ul>	
3.	<p><b>Presentation from Blade Education</b>            Beth Hooper and Alistair Deakin from Blade Education presented some new resources they have been working on and stated that they were produced in response to requests from local headteachers. The new resources offered are:</p> <ul style="list-style-type: none"> <li>• ESIS Online</li> <li>• Language Identifier</li> <li>• DVD Bank</li> <li>• Letters and permissions</li> </ul> <p>Beth confirmed that Southend schools are currently using ESIS and approximately 50% are accessing it regularly. GC asked for firm figures - Beth confirmed figures are available and she will email them for reference and to be circulated with the minutes.</p> <p>After the presentation a discussion took place and the following arose:</p> <ul style="list-style-type: none"> <li>• It was felt that there is a need for a 'translation' service whereby schools could pay per document translated</li> <li>• Blade's Letters and Permissions resource is a good idea but it would be better to have a bank of phrases so letters could be tailored</li> <li>• There is £20K remaining in the EAL budget which could be used for Blade resources</li> <li>• ESIS Online is the resource that will benefit most schools</li> </ul> <p>It was agreed that the information from Blade will be discussed at the next management meeting.</p>	<p><b>Presentation and usage figures to be circulated with the minutes - SM</b></p>
4.	<p><b>Re-cap what was agreed regarding bids on 9<sup>th</sup> June</b>            NB re-confirmed funds available were £70K but after a recent monitoring visit it was found one of the schools awarded in the previous bidding round had not carried out the project. The headteacher has agreed to return the £2k awarded – Funds now available for distribution stand at £72K</p> <p>All collaborative bids were reviewed and outcomes included in a spreadsheet which was circulated to the group.</p>	

5.	<p><b>Evaluate remainder of bids received</b>  The remaining 25 bids were reviewed and decisions made.  Updated spreadsheet detailing outcome of the bids to be emailed with the minutes.  After all bids were reviewed it was noted that approximately £15K is remaining.</p>	<p><b>Spreadsheet to be circulated with minutes – SM</b></p>
6.	<p><b>Monitoring of projects</b>  NB circulated a document detailing monitoring of projects. All projects in bold print are newly monitored. All are progressing well with their projects with the exception of Southend High School for Girls who have not, and will not, be implementing their 'Gifted and Talented workshops in music and art'. NB has requested the funds (£2,000) be returned.</p>	<p><b>SM to confirm if £2,000 has been received</b></p>
7.	<p><b>Agree meeting dates for next academic year</b>  Meeting dates for next academic year were agreed as:</p> <ul style="list-style-type: none"> <li>• Tuesday 28<sup>th</sup> September 2010, Thorpedene Infant School</li> <li>• Tuesday 25<sup>th</sup> January 2011, Thorpedene Infant School</li> <li>• Tuesday 17<sup>th</sup> May 2011, Thorpedene Infant School</li> </ul>	
8.	<p><b>Any other business</b>  None</p>	
9.	<p><b>Date and time of next meeting</b>  Tuesday 28<sup>th</sup> September, 12pm – 2pm at Thorpedene Infant School</p>	

Agreed ..... Date.....