

SOUTHEND EDUCATION TRUST

Draft Notes of the Challenge for All Management Group Meeting On Tuesday 17th November 10.00am – 12.00pm and Friday 27th November 2009 8.30am – 10.30am

Thorpedene Infants School and St Marys Church of England and Primary School

Present:

Frances Neil	St Mary's Church of England Primary School (CHAIR)
Nick Booth	Thorpedene Infants School
Sarah Beales	Local Authority
Lisa Clark	Hamstel Infant School and Nursery
Patrick Walls	St Bernards High School
Gill Clifton	Southend Education Trust
Sherrie Miles	Southend Education Trust
Sarah Bishop	Southend Education Trust

Apologies

Judith Puddick	Local Authority
Kelly Sheern	Thorpedene Junior School
Sandra Roberts	Southend Education Trust

Agenda Item	Action
<p>1. Welcome and Apologies Judith Puddick, Kelly Sheern and Sandra Roberts sent apologies. Denise Allen and Gerri Bennett have both withdrawn from the Management Group due to other commitments – GC will raise with the Board of Trustees regarding inviting two members. SB suggested inviting Caroline Gaitely, the G&T Co-ordinator at SHSB.</p>	<p>Subsequently – Glen Wickham and Caroline Gaitely have been invited to join the Management Group</p>
<p>2. Challenge for All Co-ordinator Appointment GC congratulated Nick Booth on his appointment as Project Co-ordinator for Challenge for All.</p>	
<p>3. Approve Minutes from previous meeting and matters arising:</p> <ul style="list-style-type: none"> • Assessor Training for Challenge Award GC confirmed that the dates for the training are 10th December 2009 and 21st January 2010. Participants have to attend both dates and the training will take place in Gloucester. It was decided that the project could support 3 applications. Debbie Allen, Thorpedene Juniors, Frances Neil, St Marys, Liz Duffy, SHSB and Sarah Beales would all be invited to participate. • Monitoring visit to Barons Court Barons Court have 2 projects ongoing: Play therapy is moving ahead and NB is very pleased with the way it is progressing. Engaging Hard to Reach Writers – resources have been purchased but the project has not yet moved forward, it will be launched after the October half term. NB was confident that the funds have been/are being spent in line with their Bid proposal. The visit was valued by the school. • Proposed visit to Sacred Heart and St Bernards on 24/11/09 NB will be visiting both schools on 24th November, Sacred Heart were chosen for a visit due to the amount of funds allocated at last bidding round and St Bernards because of the number of projects Challenge for All have funded. • Shoeburyness High School – date to be confirmed NB is having problems trying to arrange a date to visit, this is due to 	<p>Subsequently – All were invited, Debbie Allen declined, Liz Duffy and Frances Neil would be interested in the future and Sarah Beales will attend.</p> <p>NB to report at next meeting</p>

	<p>the Project Leader being on maternity leave until December.</p> <ul style="list-style-type: none"> Action Plan for Challenge for All <p>The Action Plan was agreed by the Management Group and the amount for NACE re-assessment was discussed. This is currently £500, this is awarded to schools to help with the re-assessment process but there is much more work needed to meet the new criteria. It was agreed that £1,000 would now be awarded for re-assessment and the schools should promote the fact that SET is assisting.</p>	
4.	<p>To consider the funding to be allocated for this bidding round</p> <p>NB advised that there is approx £73K in next years' budget and due to the number of bids received, could this be brought forward and used in this round. A discussion ensued and it was decided that a portion of the £73K could be used if needed but this would be decided after all the bids have been reviewed.</p>	
5.	<p>The Challenge for All Budget to March 2011</p> <p>This point was discussed under item 4 on the Agenda.</p>	
6.	<p>To review criteria for 2nd bidding round</p>	
7.	<p>To review bids received at this bidding round</p> <p>All 45 bids were reviewed and the outcomes are listed on the "Funds Awarded" document, attached.</p>	
8.	<p>To decide timescale of 3rd bidding round</p> <p>To be added to the Agenda for next meeting</p>	
9.	<p>To discuss the support for schools that have been unsuccessful in the 2nd bidding round</p> <p>To be added to the Agenda for next meeting</p>	
10.	<p>Any other Business</p> <p>LC confirmed that EAL used to belong under the Challenge for All umbrella and she proposed that it should be brought back.</p> <p>GC confirmed a new EAL Co-ordinator, Graham Osborne, has been appointed. The Group agreed that GO be invited to join the Challenge for All Management Group as he would help to facilitate the capacity of the group.</p>	<p>Subsequently - GC invited GO to the Management Group and he will attend the next meeting</p>
11.	<p>Suggested dates for forthcoming meetings</p> <p>Date of next meeting agreed, forthcoming dates to be agreed at next meeting.</p>	
12.	<p>Date and time of next meeting</p> <p>Tuesday 26th January 2010, 12.00-2.00pm at Thorpedene Infants.</p>	

Agreed Date.....